

Minutes of the meeting of Finance Committee of the National Institute of Technology, Hazratbal, Srinagar, held on September 08, 2011 (Thursday) at 10.00 a.m. in the Committee Room of the Institute

The following were present:

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| 1 | Shri Wajahat Habibullah, IAS
(Chairman,
National Commission for Minorities),
Government of India,
5 th Floor, Lok Nayak Bhawan,
New Delhi.110003 | Chairman |
| 2 | Prof. U. C. Ray,
Director,
National Institute of Technology,
Srinagar. | Director
Ex-Officio |
| 3 | Shri Naveen Soi,
Director (Finance), MHRD,
Department of Secondary & Higher Education,
Government of India,
Shastri Bhawan, | Member |
| 4 | Dr. Md. Noor Salam Khan,
Assistant Professor & Head,
Chemical Engineering Department,
National Institute of Technology,
Srinagar | Member |
| 5 | Shri Mohammad Ashraf Qureshi,
Registrar,
National Institute of Technology,
Srinagar. | Member-Secretary
Ex-officio |

The following members could not attend the meeting due to their pre-occupations:

1. Shri Rajesh Singh, Director NITs, MHRD, Department of Secondary & Higher Education, Government of India, Shastri Bhwan, New Delhi – 110 001.
2. Dr. D.K. Paliwal,, Acting Member Secretary, All India Council for Technical Education, 7th Floor, Chanderlok Building, Janpath, New Delhi -110 002.

Shri Bashir Ahmad Bhat, Section Officer, Board & Dev. Section assisted the Member-Secretary while deliberations on the Agenda.

Subsequently the agenda was taken up for discussion:

FC/01	To confirm the Minutes of the meeting of the Finance Committee of the Institute held on October 12, 2010 (AN) in the Committee Room of the Institute.	
Resolution No. 01/FC	Confirmed.	
FC/02	To record action taken report on the decisions of Finance Committee meeting, held on October 12, 2010 A. N. in the Committee Room of National Institute of Technology, Hazratbal, Srinagar.	
Resolution No. 02/FC	01/FC	Confirmed.
	04/FC dt. 05-06-2009	Resolved that the actually liability is of the State Government. However, to avoid any further delay in the matter payment of Rs. 17380/- found due as charge allowance as per State Government Rules may be made to Dr. A. R.Chesti, former Principal, REC Srinagar and got reimbursed from the State Government.
	08/FC dt. 05-06-2009	Resolved that matter may be taken up with Ministry of New and Renewable Energy and MHRD, New Delhi for registration with the GRIHA Secretariat as per their rating system
	03/FC dt 12-10-2010	No action called for.
	04/FC dt 12-10-2010	No action called for.
	05/FC dt 12-10-2010	The item was discussed under item no. FC/17.
	06/FC dt 12-10-2010	The item was discussed under item no. FC/11.
	07/FC dt 12-10-2010	No action called for.
	08/FC dt 12-10-2010	No action called for.

	09/FC dt 12-10-2010	Followed under BOG item no. BOG-80/06
	10/FC dt 12-10-2010	Followed under BOG item no. BOG-80/10
	11/FC dt 12-10-2010	The item was discussed under item no. FC / 14
	12/FC dt 12-10-2010	No action called for.
	13/FC dt 12-10-2010	No action called for.
	14/FC dt 12-10-2010	Ratified and no action called for.
	15/FC dt 12-10-2010	No action called for.
	16/FC dt 12-10-2010	Information from HOD Physics be obtained.
	17/FC dt 12-10-2010	No action called for.
	18/FC dt 12-10-2010	No action called for.
FC/03	To consider grant of honorarium in favour of three members of Accounts Staff of the Institute for closing of GPF Account and calculation of interest.	
Resolution No. 03/FC	Finance Committee recommended the payment of honorarium of Rs. 5775/- among three Officials of Accounts Wing for completing the work regarding closing of GPF Accounts and calculation of interest for the year 2009-2010. Further it was recommended that in future such cases be dealt under normal rules.	
FC/04	To reconsider the recommendations of the Senate on Book Allowance to the Instructors of the Central Workshop of the Institute.	
Resolution No. 04/FC	It was recommended that instead of granting Book Allowance, Books as required by the Instructors of the Central Workshop of the Institute be provided from the Library of the Institute.	
FC/05	To consider the question of payment of remuneration / honorarium in favour of a Storekeeper namely Shri Mohammad Shafi Khan for working beyond his superannuated period in the Institute.	
Resolution	It was recommended that the case be re-examined to see whether the ex-employee was asked to continue for 2 ½ month after retirement by the	

No. 05/FC	Competent Authority. If he continued as such for handing over of the Stores / Stocks the decision needs to be taken by the Competent Authority and then case put up to the FC.
FC/06	To consider the request of Dr. Siraj Ahmad, Professor & Head, Department of Chemistry regarding pay fixation in the grade of Professor w.e.f. 11-11-2003 instead of 01-07-2005.
Resolution No. 06/FC	Finance Committee recommended the antedating of promotion of Dr. Siraj Ahmad, Professor & Head, Department of Chemistry as Professor under CAS w.e.f. 01-07-2004 (i.e. date of his eligibility) on notional basis and monetarily from 29-12-2007.
FC/07	To consider providing of mobile facility in favour of Deputy Registrar (Administration) and other Section Officers / Senior Stenographers who are performing essential duties.
Resolution No. 07/FC	It was recommended that MHRD be requested to expedite the case at an early date.
FC/08	To consider enhancement of consolidated wages in favour of Cooks for the Guest House of the Institute.
Resolution No. 08/FC	The Committee was informed that Cooks of the Guest House are working round the clock in the Institution and have to work in odd hours also. They are not entitled to vacations as compared to mess workers. Keeping in view of these circumstances, the Finance Committee recommends the enhancement of monthly wages of 2 Cooks from Rs. 5000/- to Rs 10,000/- per month.
FC/09	To consider question of creation and filling up of 3 posts knowing Hindi language as per the MHRD directions.
Resolution No. 09/FC	It was recommended that matter be taken up with the MHRD for sanction of posts of Hindi Officer and Hindi Translator.
FC/10	To consider enhancement in Sitting Fee in respect of the External Members of the different Committees of the Institute.
Resolution No. 10/FC	The Finance Committee recommended enhancement of Sitting fee from Rs. 1,000/- to Rs. 3,000/- in respect of : <ol style="list-style-type: none"> 1. Selection Committees. 2. Senate 3. Building and Works Committee 4. Finance Committee 5. Board of Governors

FC/11	To consider the question of placement of Non-Teaching and Teaching Supporting Staff in the Higher Pay Scale due to consequential vacancy accrued due to retirement of the Staff ad desired by the Board of Governors of the Institute.
Resolution No. 11/FC	Finance Committee recommended that position of vacancy in each cadre may be reviewed as per NIT structure (i.e. Restructuring of cadres as per instruction of MHRD) and vacancies found thereof be filled up.
FC/12	To consider question of belated cases of adjustment of advances drawn and re-imburement of excess amount expended by some staff members of the Institute.
Resolution No. 12/FC	Finance Committee recommended for adjustment of advances and re-imburement of excess amount. It was also recommended that all such cases of belated submission of advances be dealt under rules.
FC/13	To consider the question of extending the benefit of an honorarium / incentives etc. in favour of Shri Malik Parveez for performing the duties of warden, Indus Hostel in addition to his own duties.
Resolution No. 13/FC	Finance Committee recommended payment of incentives as already approved by BOG in favour of Proctorial staff and Security Officer be extended to Shri Malik Parveez for performing the duties of Warden, Indus Hostel in addition to his own duties. Further FC also recommended the condition for grant of such incentives on case to case basis be dropped.
FC/14	To consider the medical claims regarding condonation of referral consent, late submission of claims etc. in favour of some employees of the Institute.
Resolution No. 14/FC	The Finance Committee recommended the condonation in respect of medical claims of 06 employees including one deceased Section Officer and retired Professor subject to condition that claims are restricted to rates fixed by the Government under CS (MA) Rules 1944 / Rates charged in the Government Hospital.
FC/15	To consider the request of Dr. Shakeel Ahmad Shah, Assistant Professor, Department of Chemistry regarding proper implementation of CAS in his favour.
Resolution No. 15/FC	The Finance Committee resolved that the case be further examined to see the exact difference between the two cases i.e. case of Dr. Shakeel Ahmad Shah and Mrs Gousia Qazi and then put up to Finance Committee. The FC also found that back date promotion is not allowed in such cases.

FC/16	To consider the proposal regarding enhancement in wages of contractual Junior Instructors in the Central Workshop of the Institute.
Resolution No. 16/FC	The Finance Committee recommended the proposal for enhancement of wages from Rs. 6500/- to Rs. 13,500/- (fixed) in favour of Junior Instructors engaged on contractual basis in Central Workshop of the Institute subject to condition they possess minimum qualification of Diploma Holders.
FC/17	To consider provision for adequate medical facilities in favour of the Campus students in the Institute.
Resolution No. 17/FC	The Finance Committee resolved that Medical Unit of the Institution must have emergency equipment with suitable technical manpower. Finance Committee also recommended that the matter regarding the purchase of Ambulance be taken up with MHRD as a special dispensation keeping in view the instructions of MHRD communicated vide their letter no. F.33-1/2011-TS.III dated July 11, 2011 and prevalent conditions in the valley. It was also recommended that till sanction for purchase of Ambulance is received the facility for providing Ambulance on hire basis for students be obtained from State Government Hospitals or from Private Firms. It was also resolved that necessary action for engagement of female doctor on contractual basis as already approved by the BOG be taken immediately.

The meeting ended with a Vote of thanks to the Chair.

(Mohammad Ashraf Qureshi)
Member-Secretary Ex-officio
Registrar

(Prof. U. C. Ray)
Director
Ex-Officio

Approved

(Wajahat Habibullah)
Chairman,
Finance Committee